

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, September 3, 2021

1) Call to Order and Attendance

Chairperson, Anthony Thompson, called the meeting to order at 10:05 a.m. The meeting was held via video conferencing due to the COVID-19 pandemic.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Angel Salvador	Roshni Thomas	John Stigar	Anthony Thompson
Shayna Sanders	Katie Robinson	Jaime Leal	Alejandro Herrera
Ricardo Ortega Martinez		Giselle Atallah	
Erick Garcia		Melissa Bancroft	
Zack Ritter		Israel Sandoval	
John Menary		Victor Gonzalez	
Tamala Lewis			
Dr. Ruttanatip			
Chonwerawong (Dang)			
Deborah Roberson			
Jonathan Molina Mancio			
Cecilia Ortiz			
Adam Kasarda			
Matthew Smith			

2) Approval of Agenda

Community Representative moved to approve the agenda for September 3, 2021. ASI President Jonathan Molina Mancio seconded the motion.

The motion passed.

Motion passed. 8-0-0

3) Approval of Minutes

ASI Representative Ricardo Ortega moved to approve the minutes from the June 4, 2021, Board Meeting. ASI President Jonathan Molina Mancio seconded the motion.

The motion passed.

Motion passed. 8-0-0

4) Chairperson's Report

Chairperson Angel Salvador shared his enthusiasm to work with the Board of Directors. He has attended the BOD Orientation and met with the Director to commence the year.

5) Director's Report

Director Cecilia Ortiz announced the LSU is here for Toros. Since reopening of services, the LSU experienced an increased demand for printing services. The LSU participated in the Welcome Week involvement fair to promote student assistant employee vacancies and Board of Directors volunteer opportunities. Director Ortiz announced plans for the LSU most popular engagement program "Latin Crush" which is a weeklong series of events and activities scheduled for the week of September 20.

Upon observation of facility activity, the overall community has been following LSU COVID-19 safety protocols. The LSU will continue to observe and work with staff to strengthen and enforce safety practices. Since the start of the fall semester, the LSU experienced an increase in foot traffic. With a total of 9,160 visitors during week one, and a year-to-date total of 13,831 visitors. The peak hour of activity is around 1:00PM.

In the area of Human Resources, there are three vacant professional positions: Programs Coordinator, Assistant to the Director, & Building Maintenance Assistant. There are a few Loker Leaders positions open, however interest is low. The organization plans to address how it shall approach employee vaccination status to align with the CSU.

CSU Chancellor's Office refinanced student revenue bonds 13A/14A to help ease any financial impact experienced by the pandemic. Due to the refinanced student revenue bonds, the LSU will save \$438,617 in debt service in the 2021-2022 fiscal year.

Director Ortiz reminded Board members to review the BOD Orientation Deck and encouraged Board designees to regularly update representatives.

6) Public Comment

There were no public comments.

7) New Business

a. Board Welcome: Introduction and Annual Forms

Director Ortiz reviewed and informed the Board to submit their annual compliance forms. She provided an overview of the three advisory committees: Facility Use Committee, Finance Committee, and Personnel Committee. She explained the role of advisory committees and how they function in recommending agenda items for the Executive Committee to review. Director Ortiz explained the role of the Audit Committee. They investigate matters of concern brought forth by any Board member. She clarified that audits need not be initiated from an external party and can be initiated at any time from any Board member seeking to investigate a matter of concern.

Community Representative Tamala Lewis left at 10:30 am.

b. Board Appointments

Director Ortiz reviewed eligibility requirements for Board appointments. She explained that Student-at-Large members are the only Directors eligible for officer (i.e. Chairperson, Vice Chairperson, and Secretary) and advisory chair appointments (i.e. Chair of the Facility Use, Finance, or Personnel Committee). Angel Salvador received the Chairperson appointment at the June 2021 meeting, and as Chairperson serves as an ex officio member of all committees. Thus, ineligible for officer and advisory chair appointments.

Chairperson Salvador nominated Student-at-Large Shayna Sanders as Vice Chairperson.

The board voted on the appointment of Shayna Sanders as Vice Chairperson.

Shayna Sanders shared her interest in the Vice Chairperson role. She reasoned that her interest in financial planning and desire to change the world would make her a great fit for the role as Vice Chairperson.

The vote was conducted by ballot vote. The vote passed.

Vote passed.

Alumni Representative Erick Garcia moved to table the appointment of Secretary to the next BOD meeting. ASI President Ricardo Ortega Martinez seconded the motion.

The motion passed.

Motion passed. 7-0-0

Secretary-at-Large Shayna Sanders self-nominated as Finance Committee Chair.

The vote was conducted by raise of hand voting. The vote passed.

Vote passed. 7-0-0

c. BOD Recruitment

Director Ortiz shared the LSU plans to recruit members to serve on the Board. She encouraged the Board to help spread awareness and encourage their student networks to apply for Board positions. The Board discussed ways in which they have promoted opportunities with students.

AVP Student Affairs/Dean of Student Dr. Matthew Smith left at 11:00 am.

d. Board Member Responsibilities/Public Disclosures

Director Ortiz reminded the Board of their responsibilities and duties as members of a not-for-profit organization. Present Board members publicly disclosed their affiliations acknowledging potential conflicts of interests.

Chairperson Salvador is a general member of the Pre-Law Society. Vice Chairperson Shayna Sanders is a student and has no other affiliations. Academic Senate Representative John Menary is a faculty member at the University. Alumni Representative Erick Garcia serves as Vice President of Marketing on the Alumni Council and is a practicing attorney. However, he is not the legal counsel for the LSU Board of Director. Vice President of Student Affairs Designee Dang Chonwerawong serves on the Leadership Board for eSports. ASI Representative Ricardo Ortega serves as the ASI Executive Vice President and President of the Political Science Association at CSUDH. President Designee Deborah Roberson is the Chief of Staff for President Parham. ASI President Jonathan Molina Moncio serves on the ASI Board of Directors. Director of Student disAbility Resource Center Adam Kasarda serves on the ASI Board of Directors Elections Committee. Director Cecilia Ortiz is an employee of the LSU and serves on the ACUI senior professional community of practice.

e. Café Toro Project Update – Facility Use Committee

Executive Secretary of the Facility Use Committee John Stigar presented a status update on the Café Toro Project. The project is in its final stages of construction awaiting final Fire Marshall and health inspections. Executive Secretary Stigar shared the changes that occurred in the space. Campus Dining plans to work with University Administration and Finance to solidify an opening date.

8) Public Comment

There were no public comments.

9) Announcements

Alumni Representative Erick Garcia announced the campus plans to install a Toro statue at the front of the campus. Alumni Representative Garcia encouraged folks to participate in the Alumni Counsel.

Chairperson Salvador announced plans to create a hybrid model for Board meetings. Which will include an option for an in-person meeting interaction.

10) Adjournment

Chairperson Salvador adjourned the meeting at 11:54AM.

Approval of minutes: _____ Or _____
Secretary Chairperson, Angel Salvador

Date of approval _____

